



2010 Catalog and Information Guide for Proficiency Testing

Improving Quality Care Through Accurate Diagnostic Testing



A Service of
The American College of Physicians

ACP
AMERICAN COLLEGE OF PHYSICIANS
INTERNAL MEDICINE | Doctors for Adults



Dear Laboratory Professional:

Why Choose MLE?

- Special Waived Testing menu (see page 14–16)
- A large selection of cost-effective “add-ons”
- Only 3 shipments per year
- “Automatic Renewal” for your convenience (see page 17)
- User-friendly online options
- Off-Schedule Proficiency Testing—Available to every laboratory, regardless of MLE enrollment status (see page 16)

Save Money!

Enjoy one of our ADVANTAGE Discounts (subject to eligibility) or fax us a “Price Match Request” form and we will **match the price** for 2010 (pages 18, 19) of any competitor if our regular pricing happens to be higher.

MLE Exceeds the Standard

- For over 35 years, MLE, a service of the American College of Physicians, has provided reliable, user-friendly PT service at a substantial cost savings.
- With only 3 shipments per year, our consolidated service leaves you time for other important activities.
- Immediate Assistance: When you call, we answer! Talk to a live customer service representative or on-site medical technologist and receive the answers you need, when you need them.
- Try us out and you will experience our easy-to-use and customer-responsive PT service.

Just as your goal is to provide the highest level of patient care through accurate diagnostic testing, we strive to streamline the way in which Proficiency Testing (PT) is performed while ensuring that it remains an essential component of quality and safety in patient care.

Act Now!

Locate the tests you need (see pages 2–16), check the inside back cover of this catalog to see which discount is right for you, then complete the PT Order Form on page 24 or online at www.acponline.org/mle/enroll.htm.

It's *THAT* easy! We look forward to providing you with service excellence!

Regards,

A handwritten signature in black ink that reads 'Connie Laubenthal'.

Connie Laubenthal, MS, CLS(NCA), MT(ASCP) Director

P.S. Bottom Line ... try us for 2010 and we will match the price of our competitors to gain your business. We are confident that you will enjoy MLE service for many years to come! (Note: Discounts cannot be combined.)

Provided by the American College of Physicians

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Attention: Renewing MLE Participants! Save \$75 on your 2010 enrollment!

Enroll your colleagues in the MLE Program. You AND your colleagues will save \$75. For details, see page 20.

At a Glance

Customer Service Hours and Contact Information

Monday through Friday from 9:00 a.m. to 5:00 p.m. ET

Telephone: 1-800-338-2746, option 5

E-mail: mle@acponline.org

Fax: 202-835-0440

Web: www.acponline.org/mle

Event Dates

MLE ships 3 times per year. Enroll anytime of the year.

After the first event, module pricing is pro-rated.

M1: February 1 • M2: May 10 • M3: September 13

Enrollment/Renewal of Proficiency Testing

Whichever method of enrollment you select, once we process your order, you will be mailed an order verification for your review and signature.

Online Order Form: Visit www.acponline.org/mle. Click on the "Enrollment Info" link. Complete the appropriate electronic order form to automatically calculate pricing, and you will receive an order summary page.

MLE PT Order Form: Detach the order form, complete it and fax it. (If submitting a purchase order, please fax.)

Fax: 202-835-0440.

Mail:

Mailing Form with Payment	Mailing Form w/o Payment
RO800 ACP/MLE PO Box 7777 Philadelphia, PA 19175-0800	MLE/ACP Suite 700 25 Massachusetts Ave. NW Washington, DC 20001-7401

Method of Payment

Enroll now to ensure the availability of specimens for the 2010 program year. We will not bill you until November. Subsequent enrollments will be billed within 1 week after activation and are payable within 30 days. Payment options include credit card (Mastercard or Visa), purchase order, or check.

Off-Schedule Proficiency Testing

Provides laboratories with an option for immediate, on-demand proficiency testing, a complement to the regular scheduled proficiency testing. For more details on this service, see page 16.

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Overview

An essential tool for quality improvement, Proficiency Testing (PT) was originally developed as an educational tool to help laboratories investigate internal procedural problems and take corrective action to minimize the effect on patient results. Today, PT is the standard of competency most heavily weighed by regulatory inspectors. MLE's Proficiency Testing (PT) program is designed for easy access, simple performance, and clear reporting.

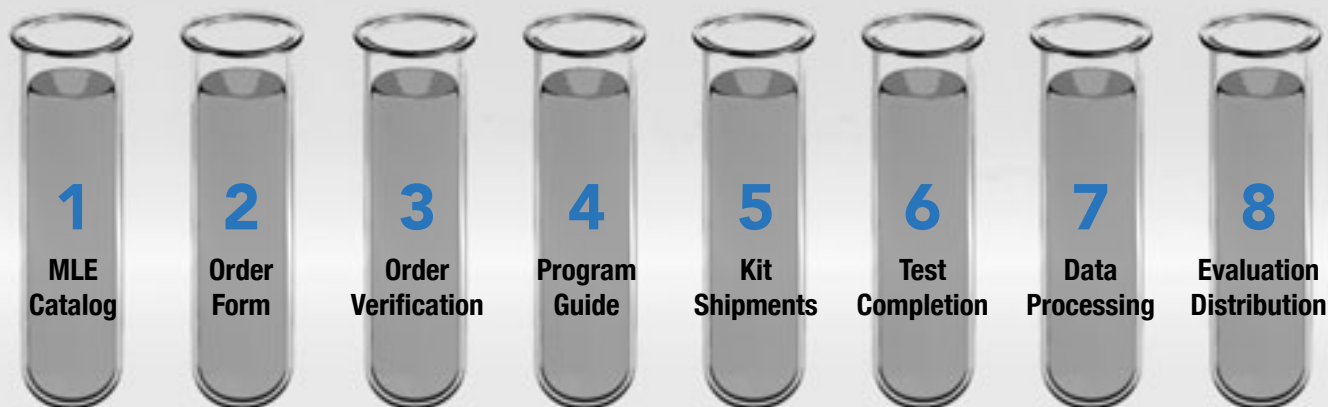
PT is the practice of testing specimens of unknown values sent from an outside source. After submitting your test results, you receive data that compare your laboratory's performance with that of other labs that did the same procedures on the same specimens.

All tests in the MLE Program are included in the same shipment.

Our Guarantee

If a specimen is missing, leaking, broken, not labeled, hemolyzed, or crushed, and you contact us within three (3) working days of receipt of your kit, we will provide a replacement for the specimen(s) FREE of charge (limited to material availability) or your lab will receive a grading exception for that test.

How MLE Works



1 MLE sends you a catalog to review program options.

2 You complete an online or hard copy order form (page 24) and return it to MLE for processing.

3 MLE processes your order and sends you an Order Verification for your review and approval.

4 Approximately two weeks prior to the upcoming shipment, MLE sends you a program guide to prepare for your first testing event.

5 MLE sends you scheduled shipments of test kits which include specimens to analyze in the same way that you regularly test patient specimens.

6 Upon completion of the testing, you submit your results via online or by mail to MLE for evaluation.

7 MLE performs statistical compilation of all participants' results.

8 MLE mails or e-mails you an evaluation report, graded according to regulatory requirements, that compares your performance with that of other laboratories that used similar methods and instruments.